

Section J-1126 – WORKFORCE PREPARATION DAY
Youth Discovery Center, Wednesday, July 30, 2008
Tricia Callahan, Assistant Superintendent

GENERAL GUIDELINES

Age of Participants:

- All participants must be 4-H age

Participation Guidelines:

- Participants must have completed the *Teen Leadership on the Job* project book or the *Get in the Act* project book OR have participated in a 4-H related workforce preparation program (camp counselors, CARTEENS, junior fair board, leadership projects, and others as approved by the Assistant Superintendent).
- Individuals may register independently to participate; **there is no limit to the number of individuals that participate from each county.**
- Winners in any class are not eligible to participate in the same class the following year.
- Participants will register and set up their exhibit at the time indicated for their county:

12 N	Adventure Central, Ashtabula, Brown, Clark, Coshocton, Defiance, Fayette, Geauga, Hancock, Highland, Jackson, Lawrence, Lucas, Medina, Monroe, Muskingum, Perry, Preble, Sandusky, Stark, Union, Warren, Wood
1 PM	Adams, Athens, Butler, Clermont, Crawford, Delaware, Franklin, Greene, Hardin, Hocking, Jefferson, Licking, Madison, Meigs, Montgomery, Noble, Pickaway, Putnam, Scioto, Summit, BYLAWS Workforce Prep Program, Washington, Wyandot
2 PM	Allen, Auglaize, Carroll, Clinton Cuyahoga, Erie, Fulton, Guernsey, Harrison, Holmes, Knox, Logan, Mahoning, Mercer, Morgan, Ottawa, Pike, Richland, Seneca, Trumbull, Van Wert, Wayne, Youth Outdoors
3 PM	Ashland, Belmont, Champaign, Columbiana, Darke, Fairfield, Gallia, Hamilton, Henry, Huron, Lake, Lorain, Marion, Miami, Morrow, Paulding, Portage, Ross, Shelby, Tuscarawas, Vinton, Williams

Type of Evaluation:

- Participants will prepare a display, discuss their exhibits with the judges and complete a mock interview.
- Participants will be judged based on their knowledge, skill, and understanding related to the project as conveyed in a visual display and discussion (30%), the quality of their exhibit (30%), and mock interview performance (40%).
- Display - Each participant should create a table-top exhibit illustrating his/her 4-H workforce preparation experiences and accomplishments. The display should convey to fair-goers and judges what the participant learned or gained from being in this 4-H project or program and how the experience will benefit the participant in the future. Each participant will be limited to a 36" wide by 24" deep tabletop space in which to exhibit all materials. Electrical connections are not available.
- Mock Interview - Each participant will be interviewed based on their selection of one of the following positions:
 - Day Camp Counselor working with 5-8 year-old children
 - Summer Internship at an Extension Office
 - Part-time position at a retail store (clothing, household goods, jewelry)
 - Part-time position at a local grocery store
- The judge will evaluate participant on the following basis (see sample score sheet):
 - Overall appearance and performance
 - Communication skills (eye contact, clear speaking, good posture, etc.)
 - Quality and appropriateness of responses (knowledge, persuasiveness, and confidence)

Participant to bring:

- Completed registration form (due July 20, 2008) mailed to: Attn: Tricia Callahan, Ohio State University Extension, Miami County, 201 W. Main Street, Courthouse, Troy, Ohio 45373.
- Completed table-top exhibit.
- Clothing appropriate for a job interview.
- A written resume or list of previous jobs (babysitting, lawn mowing, etc.) for the mock job interview.

CLASSES

- J-1 JUNIOR (Age 13 or younger as of January 1, 2007)
- J-2 SENIOR (Age 14 or older as of January 1, 2007)

AWARDS

1. Each participant will receive a participation award sponsored by The Ohio State Fair.
2. "Outstanding of the Day" ribbons, sponsored by The Ohio State Fair will be awarded to the top 20% of each class.
3. A clock trophy will be presented to the selected winner in each class.
4. Awards will be announced at 4:30 p.m.

Dear 2008 4-H Workforce Preparation Day Participant:

We look forward to your participation in this year's Ohio State Fair Workforce Preparation Day Judging on Wednesday, July 30 at the Youth Discovery Center. Included in this letter is information to help you prepare for judging. Please note, that this year we are allowing anyone to register, you need not qualify at the county level first. However, it is necessary to complete a registration form and submit it by the designated date.

Once registered, you will be sent a separate letter with your admission and parking passes, as well as a map.

The **Judging Schedule** is as follows:

- | | |
|------|---|
| 12 N | Adventure Central, Ashtabula, Brown, Clark, Coshocton, Defiance, Fayette, Geauga, Hancock, Highland, Jackson, Lawrence, Lucas, Medina, Monroe, Muskingum, Perry, Preble, Sandusky, Stark, Union, Warren, Wood |
| 1 PM | Adams, Athens, Butler, Clermont, Crawford, Delaware, Franklin, Greene, Hardin, Hocking, Jefferson, Licking, Madison, Meigs, Montgomery, Noble, Pickaway, Putnam, Scioto, Summit, BYLAWS Workforce Prep Program, Washington, Wyandot |
| 2 PM | Allen, Auglaize, Carroll, Clinton Cuyahoga, Erie, Fulton, Guernsey, Harrison, Holmes, Knox, Logan, Mahoning, Mercer, Morgan, Ottawa, Pike, Richland, Seneca, Trumbull, Van Wert, Wayne, Youth Outdoors |
| 3 PM | Ashland, Belmont, Champaign, Columbiana, Darke, Fairfield, Gallia, Hamilton, Henry, Huron, Lake, Lorain, Marion, Miami, Morrow, Paulding, Portage, Ross, Shelby, Tuscarawas, Vinton, Williams |

Classes

- J-1 JUNIOR (Age 13 or younger as of January 1, 2008)
- J-2 SENIOR (Age 14 or older as of January 1, 2008)

You should bring the following with you:

- Completed table-top exhibit.
- Clothing appropriate for a job interview. (There are bathrooms for changing your clothes.)
- A written resume or list of previous jobs (babysitting, lawn mowing, etc.) for the mock job interview.

Table Top Exhibit

Bring a table-top exhibit illustrating your 4-H workforce preparation experiences and accomplishments. The display should convey to fair-goers and judges what you learned or gained from participating in the 4-H workforce development program or project. It should also convey how the experience will benefit you in the future. Your display will be limited to a 36" wide by 24" deep tabletop space for all materials. Electrical connections are not available.

Mock Interview

You will participate in a mock interview. You will be interviewed as if applying for a job as one of the following: a day camp counselor working with 5-8 year-old children; summer internship at an Extension Office; a part-time position at a retail store (clothing, household goods, jewelry); or a part-time position at a local grocery store. It is up to you to indicate on your entry form which job you would most like to interview for. The judge will evaluate you in the areas of overall appearance, impression, communication skills (eye contact, clear speaking, good posture, etc.), persuasiveness, and the quality and appropriateness of your answers. Participants may be asked to use/wear a microphone.

Each participant will receive a participation award sponsored by The Ohio State Fair. "Outstanding of the Day" ribbons, sponsored by The Ohio State Fair, will be awarded to the top 20% of each class. A clock trophy will be presented to the selected winner in each class.

Best Wishes!

Sincerely,

Tricia Callahan
Assistant Superintendent

Enclosure: Registration Form

SAMPLE SCORE SHEET

Exhibitor Number _____

Class _____

**State Fair
4-H Workforce Preparation Day**

Name _____ Age _____ County _____
(as of Jan. 1, current yr)

Address _____ Phone (____) _____
Street Town Zip

How many people who paid admission came with you today? _____

Please check the appropriate box:	Excellent	Very Good	Good	Average	Needs Improved
Tabletop Display					
Knowledge, skill and understanding related to the project conveyed in the display (30%)					
Quality of exhibit showing project accomplishments (30%)					
Interview					
Interview performance (20%) Arrival time Brought resume Good posture and eye contact Appearance / grooming Spoke loudly and clearly; was easy to understand					
Interview content (20%) Self Introduction Self-confidence Persuasive Demonstrated knowledge of the position Gave appropriate answers to questions Ability to sell himself / herself					

Comments: