



**Ohio 4-H**  
***Historian's***  
***Handbook***

Name of Historian \_\_\_\_\_

Year \_\_\_\_\_ Age as of January 1 \_\_\_\_\_

County \_\_\_\_\_

Name of Club \_\_\_\_\_

4-H Advisor Signature \_\_\_\_\_



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# 4-H Historian



## Welcome

Congratulations on your new role as your 4-H club's historian! You have the opportunity to document activities that will be both memorable and educational for your 4-H club. Below is a list of responsibilities for your office as well as activities, ideas, and websites to help you plan a memorable scrapbook. Good luck!

## Historian's Role in the Club

Serving as a club historian means you are responsible for gathering and documenting written and visual information. The scrapbook produced by the club historian should be brought to each meeting for the club to enjoy during refreshments or during another time designated by the president.

## Your Role as a Historian

As the historian your role is to collect meeting agendas from each meeting, take photos, and record in the scrapbook. Documentation should include information from meetings, parades, fair, leadership or citizenship activities, community service, and clinics or events in which your club participates. Whatever you decide to include, it needs to be well documented with clear photos and notes that describe who, what, where, when, and why.

## My Goals

After reading through this book, develop a plan for what you will document this year. Select at least five items from the activities listed below or add your own activities.

<b>Events to Document</b>	<b>Plan To Do (v)</b>	<b>Date Completed</b>
County clinics		
Club demonstrations		
Health and safety speaking contest		
Demonstration contest		



Field trips		
Guest speakers or presenters		
Fair booth		
Club meeting		
Parades		
Royalty		
Member projects		
Interview judging		
Skillathons, breed ID contests, livestock judging		
Special county events		
<i>Add your own ideas/activities below:</i>		

## Sample Topics to Explore

As you are completing the club record (which is often a scrapbook), consider exploring these related topics and activities:

- Journaling, stamping, and embossing
- Design elements like color, tone, balance
- Photo cropping
- A 4-H scrapbooking project
- A 4-H self-determined project about being club historian (see next page)
- Kinds of photography (35 mm or digital)
- Documentation format: size, binding type, historical quality
- Explore your own ideas/activities

## Suggestions

- The topics you explored above are great ways to get your entire club involved in the historical documentation process.
- If you cannot attend an activity, ask another member to take pictures for you and complete the Event Information form to save information. Don't forget to add this event to the scrapbook.
- Participate in the county-level scrapbook contest or outstanding record keeper's contest.



- Enter your record book in the Senior Fair Open Scrapbook entry for fair display.
- Display in the Junior Fair Building at the Fair.
- Plan a county historian's night and work together to journal events and crop photos.
- Visit a scrapbook store and attend free scrapbook classes.

## Make it a Project (optional activity)

Your efforts in this officer position can be turned into a project by completing the requirements for a self-determined project. Every self-determined project requires the 4-H member to identify specific goals and objectives with areas of interest for the coming project year. Select two learning activities relating to the health officer role or plan your own learning activities. These can be speeches, workshops, demonstrations, or tours. You must plan and do at least two leadership or citizenship activities such as helping at a blood drive, organizing a health workshop or bringing in a guest speaker to the club. You must also select three areas of interest, then dig deeper into learning about these areas with three related activities for each interest area. You also must write a paragraph summarizing your learning experience as health officer. This project must also be interview judged either at county judging or by an advisor.

Learn more about self-determined projects and download 4-H 365 Self-Determined Project Guide at [www.ohio4h.org/publications](http://www.ohio4h.org/publications).

### I pledge

**My head to clearer thinking,**

**My heart to greater loyalty,**

**My hands to larger service, and**

**My health to better living**

**For my club, my community, my country, and my world.**

