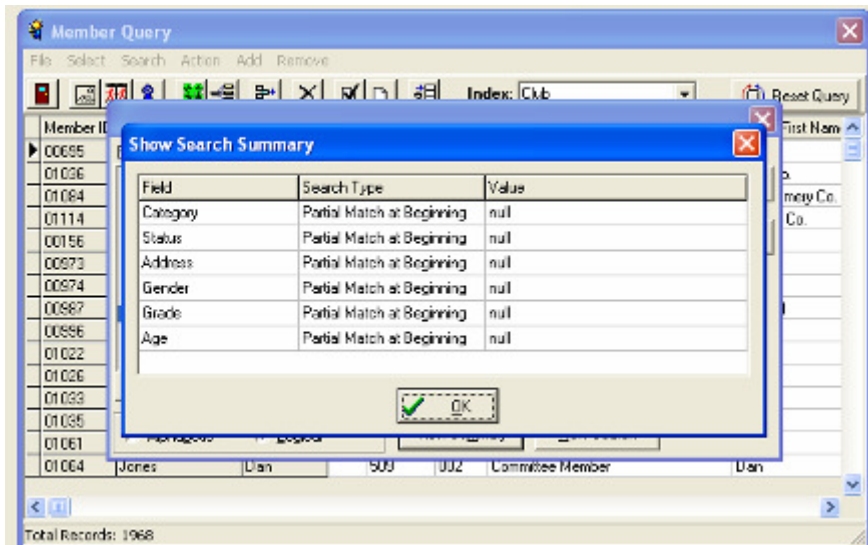


The use of Null

An easy way to find out if you have any data fields that are blank are to use the term null in the member query. See example below. Remember that you can perform several queries at a time by selecting the field then putting in the field value, repeat these steps until you have selected all the fields that you are interested in viewing. If you select the view Summary button you will be able to see a list of all the queries that the program will perform.



Null = means blank or nothing in computer language. Therefore, to find fields that is Blank in many cases you need to use the Field value of Null.

1. Go to **File|Member Query**
2. **File|Filter**
3. Checking your files for a blank is ordered by choosing under **Field All tab** (on left) **Grade**, in **Field Value Grade By Value tab** of **Null**

Fields

- State
- Zip
- School
- SocSec
- Gender
- YTLead
- Public List
- Birthdate
- Year4H
- Grade**
- Age
- Ethnic

Grade

Field Value:

Search Type

- Exact Match
- Partial Match at Beginning
- Partial Match Anywhere

Case Sensitive

By Value By Range

Field Order

- Alphabetic
- Logical

Returns results

Member Query

File Select Search Action Add Remove

Index: Member Code

Member ID	Last Name	Firs. Name	Public List	Birthdate	Year4H	Grade	Age	Ethnic	Residence	OrgClub	SpecialInt	OverCamp	SchEnrich	IndStudy	ChildC
00513	Johnson	Susan	<input type="checkbox"/>	05/01/1987				13 Z	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
00515	Pool	Cara	<input type="checkbox"/>					0 W	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Total Records: 2