

How to keep track of 4-H campers in the members / leaders section of Blue Ribbon:

The best way is to add 4-H Camp as an activity. This way you don't need to add an additional club to their record. The campers that are non 4-H members should be added to the system by first setting up a club for these non 4-H members - under file / club - unit codes - assign a club code, a name, and set the delivery mode as not a youth group unit - you don't need to worry about club type, club leader, address, etc. and then save this new club code that you created. When you enter the non 4-H member's in the system the Category - Other, status - new or returned, make sure that you select race information, put in parents/contact information, club should be the new camp name that you created, skip - projects, activities - camp, and then save the information. Because you have listed the non 4-H members as other they will not be counted or affect the 237 report. **You will still need to list the camping numbers on the Group Enrollment form in order for the camping numbers to be calculated in the 237 report.**